ସରକାରୀବହୁବୃତ୍ତିଶିକ୍ଷାଅନୁଷ୍ଠାନ ମୟୂରଭଞ୍ଜ, ଟିକରପଡା		GOVERNMENTPOLYTECHNIC, MAYURBHANJ, TIKARPADA
Website: www.gpmayurbhanj.org.in	**Email id: principalgpmayurbhanj@gmail.com**	

OFFICE OF THE PRINCIPAL, GOVERNMENT POLYTECHNIC, MAYURBHANJ-757049

Tender call Notice No. 2542 / GPM, Dated 26th November, 2026

EXPRESSION OF INTEREST FOR RUNNING HOSTEL MESS

1. INVITATION OF TENDER

Sealed tenders are invited for providing mess facilities on fixed daily cost basis from interested Bidders having valid food license from competent authority for Girls' and Boys' Hostels inside the Institution campus. The duly filled up tender with all required supporting documents duly signed on each page may be submitted by Speed Post or Registered Post only, in a sealed envelope super–scribing as "Tender for Providing Mess facility for Girls' Hostel & Boys Hostels" addressed **"To The Principal, Government Polytechnic Mayurbhanj, Tikarpada, PO- Podaastia, PIN-757049"** on or before **07.12.2026 by 01:00 PM**. Quoting rates for the menu is compulsory and is to be kept inside the envelope failing which the tender will be summarily rejected. The bidder must enclose a demand draft of Rs. 1000/- (Rupee one thousand only) towards Tender paper cost (which is non-refundable) drawn in favor of the Principal, Government Polytechnic Mayurbhanj, payable at Baripada.

Further the Tender document should be accompanied by a refundable Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees ten thousand only) in form of Demand Draft from any nationalized bank in favour of the Principal, Government Polytechnic Mayurbhanj payable at Baripada. The sealed tender received after due date and time will not be entertained. The Authority reserves the right to reject any or all tenders without assigning any reason thereof.

N.B.: E.M.D. of Rs.10,000/- only (Re-fundable without interest) in shape of demand draft (DD) from any nationalized bank in favour of Principal, Government Polytechnic Mayurbhanj, payable at Baripada, should be enclosed with the tender document failing which the application will be rejected.

Bidder is required to put his/her signature with seal on each page of the tender document.

2. HOSTEL STRENGTH

The approximate strength of boarders in each hostel is as follows:

Hostel	Approximate Strength
Girls' Hostel – I	180
Boys' Hostel – I	160
Boys' Hostel – II	160

3. TENDER DOCUMENT FOR PROVIDING MESS FACILITIES

Interested Bidders having valid food license from competent authority are to apply for providing mess facility for Girls' hostels and Boys' Hostel (Breakfast, Lunch and Dinner) on fixed daily cost basis in the Institution campus. The cost per single meal for Breakfast, Lunch and Dinner shall be same for all the hostels irrespective of numbers of boarders.

The Bidder must have good experience of running hostel mess of approximately 200 to 300 students or proven capability of providing similar services in the past for at least two years. It should be noted that the staff involved would be properly dressed and shall be well trained with aspects of hygiene and sanitation. At least two ladies for Girls' Hostel will be there in the catering group who will always be present in the Girl's hostel mess during the serving of breakfast, lunch & dinner.

3.1 Important Dates

Event	Date and time
Date for downloading of tender documents	26.11.2026 onwards
Last date and time of receipt of tender documents at G.P. Mayurbhanj by Speed Post or Registered Post only	07.12.2026 (1.00 PM)
Date and time for opening of the tender	07.12.2026 at 4.00 PM

3.2 Documents to be Submitted with the Application

As part of the application, an interested Bidder should submit the following items in a sealed cover at the address given above:

3.2.1 It shall contain information regarding experience and license details of the Bidder to judge the suitability & eligibility of the Bidder for mess facilities.

3.2.2 Self-attested copy of valid Food License Certificate from the competent authority.

3.2.3 Copy of latest GST registration certificate

3.2.4 It is required to quote the average rate of Breakfast, Lunch & Dinner on daily basis as per Menu details for Hostel Mess mentioned in this tender notice.

4. CONDITIONS AND SELECTION PROCESS

4.1 The contract will be awarded initially for a period of one year to the Successful Bidder.

4.2 This period may be extended on satisfactory performance after a review.

4.3 The Successful Bidder shall be bound to execute an agreement on non-judicial stamp paper of Rs.100.

4.4 Institute reserves the right to reject some or all the applications without assigning any reasons whatsoever.

4.5 If the Bidder finds the lowest quoted rate substantially high in comparison to the present rate at other Educational Institutions situated in nearby localities, then a standard rate will be fixed after negotiation between the Mess committee and Successful Bidder.

4.6 The Successful Bidder will have to deposit a performance security of Rs.80,000/-(Rupees Eighty thousand) only for Hostel Mess in form of bank guarantee from any Nationalized Bank in favour of the Principal, Government Polytechnic Mayurbhanj covering the period of contract. In case the contract is extended beyond the initial period, the Bank guarantee will have to be accordingly renewed by the Successful Bidder.

4.7 All entries in the tender form should be legible and filled clearly. If the space for information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the tender form. In such cases, the tender shall be summarily rejected.

4.8 The tender shall be opened on the scheduled date & time in the office chamber of the Principal, Government Polytechnic Mayurbhanj in presence of the bidders or authorized person of the Bidder if any who wish to be present on the spot at that time.

4.9 To ensure operational efficiency, maintain healthy competition, and guarantee fair distribution of services, a single Successful Bidder shall be awarded the work order for only one contract (i.e., either the Boys' Hostel Mess or the Girls' Hostel Mess). No single Bidder or entity is permitted to operate or hold more than one contract simultaneously under this tender.

4.10 All bids will be evaluated simultaneously. The bids will be evaluated independently for the Boys' Hostel Mess and the Girls' Hostel Mess to establish the Lowest Quoted Rate (L1) for each distinct location.

4.11 If a single bidder emerges as the L1 bidder for both the Boys' and Girls' Hostel Messes, they will only be awarded one contract, and their remaining L1 position will be opened to the L2/L3 matching process.

4.12 To determine which single contract is allocated to a multi-L1 bidder, the Authority reserves the primary right to assign the location featuring the highest financial value or the highest student capacity to that bidder. Alternatively, the Authority may direct the bidder to submit their preferred choice of location in writing within forty-eight (48) hours of the tender opening.

4.13 The final decision regarding this single allocation rests entirely with the Authority and shall be binding upon the bidder.

4.14 The vacant hostel mess left behind by the multi-L1 bidder will be offered sequentially to the next ranked valid bidders—the Second Lowest Bidder (L2), and if required, the Third Lowest Bidder (L3) of that specific location.

4.15 The award of a contract to an L2 or L3 bidder is strictly subject to their unconditional written acceptance to match and operate at the negotiated L1 rate established for that specific hostel mess.

4.16 If the L2 bidder declines to match the negotiated L1 rate, the opportunity will sequentially transition to the L3 bidder. If both L2 and L3 bidders refuse to match the negotiated L1 price, the Authority reserves the right to extend the offer to subsequent valid bidders (L4, L5, and so on) in their strict order of financial ranking.

4.17 If no eligible bidder agrees to match the established L1 price for a specific hostel mess, the Authority reserves the explicit right to cancel the tender process for that location and invite fresh bids.

4.18 In case of a tie in the financial quotes between multiple bidders for the same location, the Tender Committee shall decide the successful bidder on the basis of parameters such as experience, and other parameters considered suitable for the hostel boarders, and the decision of the Tender Committee shall be final and binding.

As can be noted from the above, operational services should NOT INCLUDE preparation of menu and any policy related to running the Mess. All such decisions will be the direct responsibility of the relevant executives of the Mess Committee / Institution administration.

N.B.: The Principal, Government Polytechnic Mayurbhanj reserves the right to accept / reject or cancel any or all bids without assigning any reason thereof.

5. GENERAL INSTRUCTIONS

5.1 Eligibility Criteria

5.1.1 The Bidder should have a valid food license from competent authorities and must be in Hostel Catering or Mess business in Govt. institution for a minimum period of two years.

5.1.2 The bidder must not be blacklisted earlier for Mess and Canteen Services. An affidavit in this regard must be submitted along with the tender document.

5.2 Scope of Work

The Successful Bidder is expected to provide the following services:

5.2.1 Cooking and serving meals (breakfast, lunch and dinner) in the hostels.

5.2.2 Facilitates procurement of raw materials for and on behalf of the Hostel Mess.

5.2.3 Managing and controlling stocks and inventories.

5.2.4 Add-on sales (approved by Mess Committee/ Institution Administration). Boarders, Students and Staff may use these add-ons to get 'extra' items not included in the basic menu outlined for Hostel Mess.

5.2.5 Cleaning of utensils, kitchen and serving items for Hostel Mess.

5.2.6 Cleaning of cooking, dining and auxiliary areas for Hostel Mess.

5.2.7 Security of the equipment, utensils and other items in the Mess.

5.2.8 Maintenance of the equipment in the kitchen and dining area.

5.2.9 Maintenance of books, ledgers, other records and documents related to running of the mess.

5.2.10 Deployment and supervision of required manpower for the above-mentioned tasks.

5.2.11 Maintain discipline in the dining hall, kitchen of hostels.

5.2.12 Supply qualitative hygienic food to students and staff in the Mess.

5.2.13 No outsiders will be allowed into the Mess kitchen without specific permission of the authority.

5.3 Important Notes

The Mess Committee/Institution Administration reserves the right to:

5.3.1 Amend the scope and value of the contract

5.3.2 Amend the rate of the contract

5.3.3 Award the contract of the mess to any empaneled Bidders

5.3.4 Check the quality and quantity of food at any point of time.

For any of the above actions, the Institute shall neither be liable for any damages, nor be under any obligation to inform the Bidders of the grounds for the same.

Effort on the part of the agencies or its agent to exercise influence or to pressurize the Institute for this contract shall result in rejection of the application. Canvassing of any kind is prohibited.

6. MENU DETAILS

Menu details will be decided in consultation with the students and mess committee. But the items likely will be as per the following:

6.1 Breakfast: Idli (4 Pieces)/Bara (4 Pieces)/Puri (4 Pieces)/Upama and Alu Matar curry

6.2 Lunch: Rice, Good quality Dal, Curry, Either Salad or Papad or Chips or Bhaja or Saga

6.3 Dinner: Roti or Rice, Dal, Curry, Either Papad or Chips or Bhaja

6.4 Weekly four-time Non-Veg Meal (Chicken/Fish/Egg) each at least once and for vegetarian boarder paneer/mushroom are required to be supplied as substitute.

For any items not mentioned above, quantities and price will be fixed by mutual consensus between the Hostel mess committee and the Bidder.

N.B.: The menu can be changed by mutual consensus between the hostel mess committee and Successful Bidder.

7. FOOD QUALITY AND HEALTH STANDARDS

The Successful Bidder must strictly adhere to the highest standards of food safety, hygiene, and nutrition. All raw materials and ingredients used in the preparation of meals must be fresh, unadulterated, and within their designated shelf life. Only the following approved brands or equivalent standards (subject to prior written approval by the Mess committee) are permissible:

Approved Brands / Standards

7.1 Atta: Aashirvaad, Fortune, or equivalent FSSAI-approved brands.

7.2 Edible/Cooking Oil: Only Rice Bran Oil, Double-Filtered Agmark Mustard Oil, or a 50/50 blend of Rice Bran and Mustard Oil is permitted.

7.3 Mustard Oil: Double Hiran, Patanjali, Saloni, Engine, Fortune, or equivalent Agmark-certified brands.

7.4 Salt: Only refined, iodized, and packed salt from Tata or Annapurna.

7.5 Spices & Condiments (Masala): Gruhasthi, Everest, Ruchi, Catch, Tata Sampann, or equivalent Agmark/FSSAI-certified brands.

7.6 Ghee / Butter: Omfed, Amul, Britannia, Mother Dairy, or equivalent premium dairy brands.

7.7 Besan (Gram Flour): Fortune, Rajdhani, Tata Sampann, or 100% pure chana dal besan approved by the administration.

7.8 Rice: Premium quality, well-cleaned, stone-free long/medium grain rice (e.g., India Gate, Fortune, Lal Qilla, or local premium sortex-cleaned varieties) free from insects and dampness.

7.9 Milk & Dairy Products: Omfed, Amul, Mother Dairy (toned or standardized milk only, minimum 3.0% to 4.5% fat content as specified by the menu), supplied in intact, pasteurized packets or equivalent Agmark/FSSAI-certified brands.

Strict Prohibitions and Oil Regulations

7.10 The procurement and use of Palm Oil, Palmolein, Vanaspati (Dalda), loose unbranded oil, and any oil lacking a valid FSSAI mark are strictly prohibited.

7.11 Reheating or reusing cooking oil is strictly prohibited. Fresh cooking oil must be utilized for every frying/cooking cycle. Reused oil must be discarded safely outside the kitchen premises.

7.12 All non-vegetarian items including Chicken, Fish, and Eggs must be fresh and procured on the exact day of consumption. Storing frozen or stale meat products for next-day use is prohibited.

7.13 Artificial Enhancers: The addition of artificial food coloring agents (e.g., Metanil Yellow, Tartrazine) and excessive baking soda is strictly prohibited in all preparations.

7.14 All packaged items must bear valid FSSAI (Food Safety and Standards Authority of India) and Agmark/ISI certifications wherever applicable.

7.15 Any substitution of the brands mentioned above due to supply chain issues must receive prior written approval from the Mess committee.

7.16 The Hostel Superintendent or the designated Hostel Committee reserves the right to inspect the kitchen store at any time, reject sub-standard items, and impose penalties for non-compliance.

8. ACCOUNTING AND PAYMENT

8.1 The Bidder (Successful Bidder) shall collect mess dues from the boarders on monthly basis as per mutual agreement. The rates for all the items must have been prior approved by the Mess Committee. Apart from this, no other amount shall be collected from the boarders by selected bidder.

8.2 The rates so fixed are inclusive of all taxes, duties, and levies etc. imposed by the State/Central Government and local bodies from time to time.

8.3 The Successful Bidder shall be accountable for on-the-spot sales of add-ons and its accounting.

8.4 The price rates shall be in force for the entire period of contract and shall not be revised under any circumstances. In case of any extension granted on expiry of a one-year contract, the same price rate approved earlier shall be in force for the next period of contract.

8.5 The Successful Bidder shall be solely responsible for collecting the cost of the meal from the students weekly/monthly as per mutual convention with mess committee.

8.6 The Successful Bidder must maintain proper record of meals consumed by each student.

8.7 The rates for all items must have been prior approved by the mess committee.

8.8 If any dispute arises then the mess committee decision in this regard is final and binding.

9. NOTES ON MENU, MESS AREA AND TERMINATION

9.1 Note on the Menu

9.1.1 The Successful Bidder will be required to provide suitable items for sick boarders in lieu of the regular meals.

9.1.2 The Successful Bidder will not serve any item whose rates have not been approved by the competent authority beforehand.

9.1.3 Non-Veg should be served as per the menu irrespective of any religious festival. In this regard, the decision of the hostel mess committee shall be final.

9.1.4 The Successful Bidder will procure/arrange the utensils for cooking as well as serving food including plates, tumblers, spoons etc.

9.1.5 All equipment brought by the Successful Bidder into the Hostel/Institution premises must be registered with the hostel authorities.

9.1.6 The Successful Bidder will be responsible for cleaning the kitchen and the dining area, including the wash basins and the dustbins for maintaining proper hygiene and sanitation for Hostel Mess.

9.1.7 The Successful Bidder will also provide soap cake/liquid soap for the wash basins in the mess/dining area.

9.1.8 The Successful Bidder should take preventive measures to avoid any fire hazards inside the kitchen or dining hall of Hostel Mess.

9.2 Hostel Mess Area

9.2.1 The Successful Bidder must have proper racks to keep its items; nothing should be kept on floor.

9.2.2 The Successful Bidder must take utmost care for disposal of left-over food; no left-over food should be disposed of in the drains which will block the drain and will produce foul smell. The

Successful Bidder should make their own arrangement for the disposal of the leftover food at their own cost.

9.2.3 The Successful Bidder must submit the list of workers and their ID proof (Aadhar Cards) who are to work in the mess. No male workers are to be deployed in Girls Hostel.

9.2.4 The hostel office will provide necessary facilities such as electricity and furniture. These facilities will be in charge of the Bidder, and he / she will be responsible for any loss/damage other than usual wear and tears. In case of any loss or damage, the Bidder will have to replace the lost items / carry out necessary repair (if the repair is up to Rs.1000/-), subjected to approval of the Authorities.

9.2.5 The Successful Bidder must put complaint register at the entrance of the Hostel Mess which will be checked by Hostel Mess Committee on regular basis.

9.3 Termination for Poor Quality

If the Hostel Mess of the bidder is not up to the mark or the quality of the food is found below standard or unhealthy or unhygienic, then the authority is fully empowered to terminate the contract with short notice of one week. The Hostel Committee's opinion is final so far as the food quality / Hostel Mess is concerned.

The food, raw materials, ingredients etc. are to be of good quality, clean, fresh, nutritious, hygienic and edible. Any type of cooked food shall not be stored / preserved after meals, not following instructions given by Mess Committee, in such matters shall be considered as violation of terms and conditions of contract and shall invite penalty for the same.

10. RATE AND TENTATIVE TIMINGS

Fixed rate per day per boarder:

Meal	Rate Quoted (Rs.)
Breakfast	
Lunch	
Dinner	

Tentative Timings for Hostel Mess:

Meal	Timing
Breakfast	8.00 AM to 9.30 AM on all working days
Lunch	2.00 PM to 3.00 PM on all working days
Dinner	8.30 PM to 10.00 PM on all days

ANNEXURE – I

APPLICATION FORM FOR THE TENDER

1. Name of the Registered Company / Cooperative / Agency:

_____

_____

2. Complete Address of the Registered Office:

_____

_____

3. Registration Number and date of registration of Company / Cooperative / Agency:

_____

4. Food License Certificate number with date and period of validity:

_____

5. GST Registration No. and date:

_____

6. Tender document fee Rs. 1,000/- (non-refundable) — DD No. _____ / Date _____

_____

7. E.M.D. of Rs. 10,000/- — DD No. _____ / Date _____

8. PAN Number:

_____

9. Name of the Proprietor / Partners of the Bidder with addresses and phone numbers:

_____

10. Years of relevant experience:

_____

11. Average Rate per day (Rate per day per student as per sample menu):

_____

Rates Quoted (As per Sample Menu Attached in this Tender Document)

Breakfast – Rs. _____ (Rate per day per student as per sample menu)

Lunch – Rs. _____ (Rate per day per student as per sample menu)

Dinner – Rs. _____ (Rate per day per student as per sample menu)

Note: These prices include all kinds of material & transportation cost, GST and profit margin of The Successful Bidder. In case of any correction, the same must be attested by the bidder with full signature; however, no over-writing is permissible.

Notes

1. Information must be filled up specifically in the format provided.
2. For Bidders not providing details or with insufficient details, their tender document shall be rejected.

Full Signature of Bidder with Seal

Name: _____

Bidder: _____

Place: _____

Date: _____

ANNEXURE – II

GENERAL TERMS AND CONDITIONS FOR THE AWARD OF CONTRACT

1. Initially permission to run the Hostel Mess will be given for one year. The Mess Committee/Institution Administration will judge the performance of the Bidder after completion of one year. After reviewing the performance, permission to run the Hostel Mess may be considered for renewal for a period as deemed suitable by the Mess Committee/Institution Administration.
2. If at any stage, the involvement of the Bidder (Successful Bidder) in any uncalled-for activity is found inside or outside the premises of the Institute, which may bring disrepute to the Institute, the license is liable to be terminated by the competent authority by giving one month's notice to the Successful Bidder. In case Successful Bidder wants to terminate the contract, he/ she shall have to give a minimum of three months' notice to the Institute.
3. The premises of the Hostel Mess will be used for the purpose for which the allotment will be made and not for any other purpose without the written permission of the competent authority.
4. The Successful Bidder will not be permitted to franchise the Hostel Mess for any other commercial activity outside the scope of student hostel.
5. No person with any offensive police record shall be employed to work in the Hostel Mess.
6. Safety measures are to be provided by the Successful Bidder himself/ herself/themselves.
7. Any change like timing of operation and any change /additional item to be included will require the permission of the competent authority.
8. The Successful Bidder will ensure and comply with the provisions of various municipal and other Rules/ Regulations/ Laws of the Government prescribed from time to time.
9. The Institution shall not be responsible in case any dispute takes place between the Successful Bidder and his/her employees.
10. Legal disputes, if there are any, shall be subject to the jurisdiction of Baripada Courts only.

ANNEXURE – III

SPECIFIC TERMS AND CONDITIONS

A. Mode of Operation

A.1 The successful bidders would provide breakfast, lunch and dinner in their respective mess of the hostels. Each of these will have certain items mandatory for the Successful Bidder to provide as a part of the basic menu. Besides these, certain other items (add-ons) will be available on extra messing. The mandatory items are listed in the detailed menu attached above.

A.2 Two Lady supervisors will always be present during the serving time of breakfast, lunch, and dinner in each girls' hostel mess. It is desirable that the same lady supervisors continue at least for one semester, in case of any replacement/change against any lady supervisor, the competent authority should be informed. No male workers are permitted to enter ladies hostel premises. Similarly, no female workers are permitted to work in boys' hostel during 6PM to 6AM.

A.3 The Successful Bidder needs to provide breakfast, lunch, evening snacks and dinner to Institute guests as and when required at the approved daily cost and Institute will settle the bills.

A.4 For each of the meals or extra items, it will be mandatory for the Successful Bidder to serve the items of a fixed weight/size at price decided prior and approved by Mess committee or competent authority.

A.5 All items will be cooked in the kitchen of the Hostel Mess by using LPG. No cooked item, except some snacks identified beforehand, will be brought from outside.

A.6 On special occasions, the menu will be identified by the Mess Committee and the rates for the same will be approved by the competent authority before the actual event. The payment for the special meal will be made as per the approved rates after deducting the rates of the corresponding regular meal.

B. Employees

B.1 The Successful Bidder will have to register all his/her employees with authority who will be working in the Hostel Mess along with a copy of their photographs, residential details etc.

B.2 The Successful Bidder will have to ensure that the employees are in clean and proper uniform, maintain personal hygiene and maintain discipline in the campus.

B.3 No person below 18 years of age will be employed by the Successful Bidder.

Signature of Bidder with seal

ANNEXURE – IV

AGREEMENT ON NON-JUDICIAL STAMP PAPER OF Rs. 100/-

This agreement is made on this ..... day of ..... between Government Polytechnic Mayurbhanj through the Principal, Govt. Polytechnic Mayurbhanj (Hereinafter called Govt. Polytechnic Mayurbhanj of the one part) and ..... resident of ..... proprietor, (hereinafter called the 'Successful Bidder') on the other part.

WHEREAS IT IS NOW AGREED BETWEEN THE PARTIES AND WITNESSETH AS FOLLOWS:

1. That the items on the menu, which the Successful Bidder would be expected to supply in the Mess are as stated under menu details.
2. That the rates for various items during the period of contract will remain fixed.
3. That hostel mess committee may also decide to include additional items (add-ons) in the menu for a mutually agreed extra charge between both the parties. The Successful Bidder should collect these extra charges directly from the students and institute should not be held responsible for these payments. This will be purely optional, and each student may choose additional item at his/her own choice.
4. That the food served by the Successful Bidder shall be wholesome and clean and the competent authority or nominee of the competent authority may at any time enter upon the premises allotted to the Successful Bidder for the purposes of inspection, trial or analysis and the competent authority or any nominee's decision about the desirability or quality of the articles offered for consumption in the dining hall shall be final.
5. That committee, nominated by the competent authority, will monitor the quality of the food and other items supplied by the Successful Bidder including services.
6. That Govt. Polytechnic Mayurbhanj may call for the advice of any Medical Officer on matter of hygiene in the Hostel mess, and such advice of the Medical Officer shall not be contested by the Successful Bidder.
7. That the Successful Bidder would provide a sufficient number of cooks, waiters and other servants in the kitchen, dining hall and mess and shall take all reasonable precautions to see that these waiters and servants while on duty attire themselves in proper dress and are professional, civil, sober and honest in their dealings with the hostel residents and staff and any other users of their services.
8. That the Successful Bidder shall only employ in his service such persons whose antecedents have been verified by the police and who have also been medically examined at the Successful Bidder's own cost and to the satisfaction of the competent authority. The Successful Bidder should be required to give an undertaking to the competent authority to this effect. The Successful Bidder shall not make any additions/alterations to the premises provided by Govt.

Polytechnic Mayurbhanj, for use as kitchen and allied purposes to the Successful Bidder during the currency of this agreement and/or otherwise.

9. That the Successful Bidder undertakes to keep the premises, kitchen, dining room and other areas neat, clean and tidy always and in accordance with the health/hygienic byelaws.

10. That all the workers providing the services under this Agreement shall be employees of the Successful Bidder, and Govt. Polytechnic Mayurbhanj shall not have an employer-employee relationship with the employees of the Successful Bidder. The Successful Bidder undertakes to keep Govt. Polytechnic Mayurbhanj harmless and indemnified against any demand/claim of wages, provident fund, Employees State Insurance and any other such dues of its employees and Govt. Polytechnic Mayurbhanj is in no way responsible and liable for the employees and staff of the Successful Bidder.

11. Notwithstanding anything contained in the clauses above, if any employee/staff member of the Successful Bidder in the opinion of Govt. Polytechnic Mayurbhanj is not rendering proper service or is otherwise guilty of any misdemeanor or is found otherwise undesirable, the Successful Bidder shall forthwith remove that person from Govt. Polytechnic Mayurbhanj Campus with immediate effect and replace him suitably.

12. That the Successful Bidder shall have no right or interest in the premises allotted for kitchen, dining hall and other allied purposes and he shall have no right or interest to remain in possession thereof at the end of this Agreement or on the termination thereof at any time.

13. That service hours in the Hostel Mess shall be as given above provided that the timings may be modified by the competent authority when considered necessary.

14. That all the residents in the Hostel shall have their meals in the dining hall and the Successful Bidder shall not be authorized to serve the meals in the rooms of the Hostel.

15. That the Successful Bidder shall obtain instructions from competent authority along with the type of menu that may be served in the official lunch/dinner/tea party to the participants of training courses.

16. That the Successful Bidder shall display the approved menu prominently in the dining hall.

17. That the Successful Bidder shall be provided by Govt. Polytechnic Mayurbhanj with necessary area/premises i.e. one dining hall, one kitchen and requisite furniture and/or gadgets and he shall be responsible for the proper maintenance of both the premises as well as the furniture and other gadgets provided by Govt. Polytechnic Mayurbhanj. The responsibility for proper maintenance and safety/security of all fittings and fixtures will be of the Successful Bidder.

18. That the Successful Bidder shall be required to use LPG gas only for cooking purposes. All the expenses for LPG gas will be borne by the Successful Bidder. The LPG gas must be procured by the Successful Bidder directly.

19. That the Successful Bidder shall pay a sum of Rs. 20,000/- as Security Deposit, which shall be refunded without any interest thereof at the end of the contract after adjusting the amount of any damage caused to Govt. Polytechnic Mayurbhanj by any omission or discrepancy on the part of the Successful Bidder or his employees.
20. That Govt. Polytechnic Mayurbhanj will have the right to review the working of this agreement from time to time and if at any time it is found that the Successful Bidder has failed to fulfill any of the conditions of this agreement or that his working is unsatisfactory, Govt. Polytechnic Mayurbhanj may curtail the agreed period of this agreement and terminate this agreement with a notice period of one month, and make good any losses suffered by Govt. Polytechnic Mayurbhanj out of the security deposit made by the Successful Bidder.
21. That the Successful Bidder shall maintain a suggestion book for recording suggestions for improvement by the residents and the staff. Such suggestions, after having the approval of Mess Committee, should be forthwith acted upon by the Successful Bidder and the competent authority or his nominee.
22. That the Successful Bidder shall keep and maintain a register at the entrance of the dining hall wherein all hostellers will sign before taking meals.

I agree with the terms and conditions laid out in the clauses above in entirety in presence of the witnesses mentioned below.

Signature of Successful Bidder

Signature of Principal,
Govt. Polytechnic Mayurbhanj

Witness 1: _____

Witness 2: _____

ANNEXURE – V

UNDERTAKING REGARDING AUTHENTICITY OF DOCUMENTS

To,

The Principal,

GP Mayurbhanj, Tikarpada

Sub: Undertaking regarding authenticity of documents – Tender for Running of Mess at GP Mayurbhanj, Tikarpada.

Tender Reference No.: _____ Date: _____

Tender Reference No: _____ Date: _____I / We, _____ (Name of the Successful Bidder), aged about _____ years, S/o _____, resident of _____, do hereby solemnly undertake and declare that: I / We have read and understood all terms and conditions of the Tender Document for Running of Mess at GP Mayurbhanj, Tikarpada .All information, documents, and certificates furnished by me / us in the Bid are true, correct, and authentic to the best of my / our knowledge and belief. I / We hereby undertake that if any information, document or certificate given in the Bid / Tender Document is found false / incorrect / fabricated at any stage after opening of the tender or during the contract period, then:

(a) Our bid shall be liable for rejection,

(b) Our Earnest Money Deposit (EMD) / Bid Security shall be forfeited,

(c) In case of Successful Bidder, the Performance Security / Guarantee shall be forfeited, and

(d) I / We shall be liable for blacklisting and legal action as per Govt. rules.

(e) I / We shall abide by all rules and regulations of the institution.

Place: _____ Signature of the Successful Bidder

Date: _____ Name of Bidder: _____

ANNEXURE – VI

TENDER / CONDITIONS ACCEPTANCE LETTER

To,

The Principal,

Govt. Polytechnic Mayurbhanj, Tikarpada

Subject: Acceptance of Terms and Conditions.

Dear Sir, we have purchased / downloaded the tender document(s) for the above mentioned "Tender / Work" from the Govt Polytechnic Mayurbhanj, Tikarpada website as per your advertisement, given in the above-mentioned website. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like tables, forms, schedule(s), etc.), which form part of the contract agreement and I / we shall abide by the terms / conditions / clauses contained therein. The corrigendum(s) issued from time to time by your organization has also been taken into consideration while submitting this acceptance letter. I / We hereby unconditionally accept the tender conditions of the above-mentioned tender document(s) / corrigendum(s) in its totality / entirety. In case any provision of this tender is found violated, your organization shall be at liberty to reject this tender / bid including forfeiture of the full said earnest money deposit absolutely and we shall not have any claim / right against the organization in satisfaction of this condition.

Yours faithfully,

Place: _____ (Signature of the Bidder with Seal)

Date: _____ Name of Bidder: _____

ANNEXURE – VII

CERTIFICATE OF ETHICAL PRACTICES

(This document shall be duly signed by the Bidder and to be attached with the Bid)

I / We assure that neither I / We nor any of my / our workers will do any act(s) which are improper / illegal during the execution of the contract awarded to us. Neither I / We nor anybody on my / our behalf will indulge in any corrupt activities / practices in my / our dealings with the organization / institute. I / We will have no conflict of interest in any of our work / contract at the institution. We will keep the mess and its surroundings hygienic, neat & clean. It is our responsibility.

Yours faithfully,

Place: _____ (Signature of the Bidder with Seal)

Date: _____ Name of Bidder: _____

ANNEXURE – VIII

AFFIDAVIT

(To be furnished on non-judicial stamp paper duly attested)

I / We / M/s. _____ are registered as Mess Contractor / Service Provider as per Registration Certificate No. _____ issued by _____, do hereby declare and solemnly affirm that:

I / We have not been blacklisted, nor my / our tenders or mess contracts have ever been cancelled by any State / UT / Central Government. No partner or shareholder, either directly or indirectly connected with or having any subsisting interest in the business of the Bidder, is blacklisted. No legal proceedings have ever been initiated / are pending and no penalty has ever been levied due to delay or non-completion of work / catering service / supply order by any State / UT / Central Government or by any authority.

Place: _____

Dated: _____

DEPONENT

Verification

I / We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

Place: _____

Dated: _____

DEPONENT